

APPLICATION FOR PRE-APPROVAL OF SOLE PROPRIETORSHIP

The requirements for the pre-approval of Sole proprietorships (ENK) are discussed in chapter C4 of the contract. The Client reserves the right to refuse to accept contract assistants at any stage or level pursuant to NS 8407, section 10.2. The Design and build contractor's use of Sole proprietorships must always be approved in writing by the Client in advance.

This application form must be completed by the Design and build contractor and sent to the Client for approval when a Sole proprietorship is relevant as a contract assistant. The following documents must be attached to the application:

- SK-01, form for self-reporting and risk assessment (completed by the Sole proprietorship)
- Ordinary tax certificate
- Authority for obtaining an extended tax certificate

Submission of application and attachments - two options

1. If the Client's HMSREG system is used, the completed application form and attachments must be uploaded when registering the Sole proprietorship in HMSREG.
2. If the Client's HMSREG system is not used, the completed application form and attachments must be sent as a message in the Client's digital project support tool.

Key information about the Sole proprietorship which approval is being applied for:

| SOLE PROPRIETORSHIP | |
|---|--|
| Company name | |
| Corporate identity number | |
| Holder | |
| Industry code (NACE) | |
| Reason why the Design and build contractor wishes to use the Sole proprietorship. | |

| CONTROL QUESTIONS | |
|--|--|
| Answer the following questions in full: | |
| 1. What work will the Sole proprietorship perform? | |
| 2. For what period of time will the work be performed? | |
| 3. How has the Design and build contractor made the Sole proprietorship aware of the Client's requirements relating to seriousness? | |
| 4. Which internal control system will the Sole proprietorship apply in its performance of the activities covered by the contract work? | |
| 5. How will the Sole proprietorship be organised in respect of management and control during the assignment? | |
| 6. How has the Design and build contractor quality-assured the Sole proprietorship's capacity and professional competence relevant to the assignment? | |
| 7. Has it been verified that all work equipment is maintained, checked, and certified in accordance with the requirements if the Sole proprietorship is to use its own machinery or equipment? | |
| 8. What working time scheme will the Sole proprietorship apply during the contract work? | |
| 9. How will work be billed: at a fixed rate, an hourly rate, etc.? | |
| 10. Who covers the Sole proprietorship's costs for travel, board, and lodging? | |
| 11. Does the Sole proprietorship have several other Clients at the same time as this assignment? | |
| 12. Does the Design and build contractor have previous experience of the Sole proprietorship? <i>If yes, please give a detailed description.</i> | |

APPLICATION ON BEHALF OF DESIGN AND BUILD CONTRACTOR

The Design and build contractor hereby confirms that the Sole proprietorship meets the requirements of the work environment provisions that apply to businesses that do not employ workers and also meets the co-ordination requirements in the regulations on systematic health, environment, and safety work in the company. (Internal control regulations).

The Design and build contractor hereby confirms that the holder and any employees in the Sole proprietorship will be catered for with regard to the fulfilment of requirements in respect of health, environment, and safety legislation throughout the contract period.

Date:

Name:

CLIENT'S APPROVAL OF THE APPLICATION

Based on the application, the Sole proprietorship is approved for the contract work.

Date:

Name:

CLIENT'S REFUSAL OF THE APPLICATION

Based on the application, the Sole proprietorship is not approved for the contract work.

The reason for the refusal is as follows:

Date:

Name: